United States District Cour	Un	NITED	STATES	DISTRICT	Cour'
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for the							
District of							
	Civil Action No.						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)							
A lawsuit has been filed against you.							
Within 21 days after service of this summons on you (not are the United States or a United States agency, or an officer or er P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the Federal Rules of Civil Procedure. The answer or motion must whose name and address are:	mployee of the United States described in Fed. R. Civ. the attached complaint or a motion under Rule 12 of						
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.  **CLERK OF COURT**							
Date:	Signature of Clerk or Deputy Clerk						

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)					
was rec	ceived by me on (date)		<u> </u>					
	☐ I personally served	d the summons on the ind	ividual at (place)					
			on (date)	; or				
	☐ I left the summons	nmons at the individual's residence or usual place of abode with (name)						
		, a person of suitable age and discretion who resides there,						
	on (date)	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summ	, who is						
	designated by law to	designated by law to accept service of process on behalf of (name of organization)						
	_		on (date)	; or				
	☐ I returned the sum	mons unexecuted because	e	; or				
	☐ Other (specify):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.							
Date:								
		_	Server's signature					
		_	Printed name and title					
		_	Server's address					

Additional information regarding attempted service, etc: